



कोंकण रेलवे कॉर्पोरेशन लिमिटेड

रत्नागिरी क्षेत्र

वरिष्ठ क्षेत्रीय यातायात प्रबंधक कार्यालय, रत्नागिरी

वाणिज्य अधिसूचना संख्याः

Application Notice No. KR/RN/RRM/Halt/GNO

दिनांक 18/01/2010

निविदा प्रपत्र

गोरेगांव स्टेशन के लिए हॉल्ट एजंट की नियुक्ति।

निविदा सूचना क्र.

ः को. रे./ रत्ना. / क्षे. रे. प्र./ वाणिज्य /हॉल्ट एजंट

निविदा प्रपत्र क्र.

ः को. रे. / रत्ना. / क्षे. रे .प्र./ वाणिज्य/ हॉल्ट एजंट

निविदा प्रपत्र मुल्य.

ः 100 + 15[एक सौ पंधरा]

निविदा प्रपत्र अदाकर्ता रेलवे पदधारी द्वारा भरा जाए।

निविदा प्रपत्र खरीदार का नामः

हस्ताक्षर

नगदी रसीद दिनांक तथा राशिः

पर्यवेक्षक/ स्टे. मा. /

अधिकृत कर्मचारी

निविदाकर्ता ने कोंकण रेलवे की वेबसाइट www.konkanrailway.com से निविदा प्राप्त की हैं तो

देय डिमांड ड्राफ्ट क्रः

और प्रदाता बैंक का नामः



कोंकण रेलवे कॉर्पोरेशन लिमिटेड निविदा सूचना No.01/2010

KR/RN/RRM/Halt/GNO

दिनांक 18/01/2010

वाणिज्य अधिसूचना संख्या: को. रे. / रत्ना. / क्षे. रे. प्र./ वाणिज्य/ हॉल्ट एजंट
कोंकण रेलवे कॉर्पोरेशन लिमिटेड, अपने रेलमार्ग स्थित गोरेगांव [हॉल्ट] स्टेशन पर कोंकण रेलवे के अनारक्षित यात्रा टिकट बेचने हेतु विहित नमूना प्रपत्र में भुविस्थापित [जिनकी भूमि कोंकण रेलवे निर्माण कार्य के समय संपादित की गयी थी] तथा विद्यमान ठेकेदारों से निविदा के लिए आवेदन पत्र आमंत्रित किए जा रहे हैं। ठेके की अवधि पाँच साल की है जो कॉर्पोरेशन के नियमानुसार आगे बढ़ाई जा सकती है।

स्टेशन का नाम तथा अनामत बयाना राशि का विवरण निम्नलिखित हैं।

प्रकार : नॉन कटरींग युनिट [निम्न एकक]

| क्रम संख्या | स्टेशन का नाम | ठेके का नाम | अनामत बयाना राशि |
|-------------|-----------------|-------------|------------------|
| 1 | गोरेगांव स्टेशन | हॉल्ट एजंट | Rs. 1000 |

निबंधन एवं शर्तों के साथ आवेदन प्रपत्र माणगांव स्टेशन मास्टर या क्षेत्रीय रेल प्रबंधक कार्यालय, कोंकण रेलवे कॉर्पोरेशन लिमिटेड रेल्वे कॉम्प्लेक्स, एम. आय. डी. सी. मिरजोले, रत्नागिरी से रु 115 राशि के डिमांड ड्राफ्ट [जो कोंकण रेलवे कॉर्पोरेशन लिमिटेड के नाम हो तथा रत्नागिरी में भुगतान हेतु हो।] के सादर करने पर दिनांक 19 01 2010 से 22 02 2010 तक सभी कार्यदिवस के कार्यालयीन समय 10 00 बजे से 16 00 बजे तक प्राप्त होंगे। यह निविदा आवेदन पत्र कोंकण रेलवे कॉर्पोरेशन लिमिटेड की वेबसाइट www.konkanrailway.com द्वारा भी प्राप्त कर सकते हैं। तथापी वेबसाइट द्वारा प्राप्त निविदा आवेदन पत्र रु 115 राशि के डिमांड ड्राफ्ट के साथ निर्धारित समयमें समाविष्ट करें।

विहित नमूना में आवेदन पत्र यथोचित भरकर उसके साथ साथ अनामत बयाना राशि का डिमांड ड्राफ्ट [जो कोंकण रेलवे कॉर्पोरेशन लिमिटेड के नाम हो तथा रत्नागिरी में भुगतान हेतु हो।] मुहरबंद लिफाफे में डालकर उस लिफाफे पर "कोंकण रेलवे के गोरेगांव स्टेशन पर हॉल्ट एजंट की नियुक्ति के लिये आवेदन पत्र" लिखकर क्षेत्रीय रेल प्रबंधक कार्यालय, कोंकण रेलवे कॉर्पोरेशन लिमिटेड, रेल्वे कॉम्प्लेक्स, एम. आय. डी. सी. , मिरजोले, रत्नागिरी 415639 इस पते पर रजिस्टर डाक से निर्धारित समयमें पहुँचाने हेतु भेजें या उक्त

निर्देशित कार्यालय में इस प्रयोजन के लिए अलगसे रखें हुए बक्सों में निचे दिये हुए निर्धारित समयमें डाले। डाक द्वारा विलंब से प्राप्त होनेवाले निविदाके लिये कोंकण रेलवे कॉर्पोरेशन लिमिटेड जिम्मेदार नहीं है।

अगर निविदा प्रस्तुति की तारीख को छुट्टी आती है तो आनेवाले अगले कार्यदिवस पर निविदा स्विकार्य है।

अलग अलग स्टेशन तथा अलग अलग सेवाओं के लिये स्वतंत्र रूपसे निविदा प्रस्तुत करें। निविदा स्विकृती की अंतिम तारीख एवं समय। दिनांक **23/02/2010** के **15/00** बजे तक



क्षेत्रीय रेल प्रबंधक
रत्नागिरी

KONKAN RAILWAY CORPORATION LIMITED

Office of REGIONAL RAILWAY MANAGER, RATNAGIRI

**APPLICATION IS INVITED FOR SELECTION OF HALT AGENTS TO WORK AT
GOREGAON RAILWAY STATION.**

Application Notice No. KR/RN/RRM/Halt/GNO

dated 18/01/2010

Application Form No. _____

Cost of Application Form Rs.115/- (Rupees One Hundred Fifteen only) **(Rs.100+ST
(12.5%)**

(To be filled by the Railway Official issuing the tender form)

Tender Form Sold to:

Money Receipt, date & amount:

Signature of Supervisor/
Station Master / Staff authorized

Whether the applicant has downloaded the application form from the website
www.konkanrailway.com If yes, furnish DD No. _____

and issuing Bank _____

KONKAN RAILWAY CORPORATION LIMITED.

NOTIFICATION –NO.01/2010

KR/RN/RRM/Halt/GNO

dated 18/01/2010

Applications are invited from the Land Losers (those persons whose land has been acquired by Konkan Railway during construction stage) and existing contractor, in the prescribed form for award of halt agent to work at Goregaon (H) Railway stations for selling Railway journey tickets of Konkan Railway trains for a period of five years extendable further as per Corporation rules

The details of name of halt station and earnest money deposit is as under:

Type - Non-Catering Unit (Minor Unit)

| Sr.No. | Name of Station | Name of Contract | EMD Amount |
|--------|-----------------|------------------|------------|
| 1 | Goregaon (H) | Halt Agent | Rs.1000/- |

1. Application form along with the terms & conditions can be obtained from the station master Mangaon, or Office of the Regional Railway Manager, Konkan Railway Corporation Ltd., MIDC, Mirjole, Ratnagiri, Tal & Dist. Ratnagiri at Rs.115/-, in the form of Demand Draft drawn in favour of Konkan Railway Corporation Ltd., payable at Ratnagiri on all working days between 10.00 hrs to 16.00 hrs up to **22/02/2010**. Also the forms can be downloaded from the internet through KR's website at www.konkanrailway.com. However, the same should be accompanied with the form fee of Rs.115/- (Demand Draft) at the time of submission.
2. Application in prescribed form duly filled along with Earnest Money Deposit as indicated above should be sent by Registered. Post or drop in a box separately provided for the purpose in the Office of the Regional Railway Manager, Konkan Railway Corporation Ltd., MIDC, Mirjole, Ratnagiri, Tal & Dist. Ratnagiri PIN 415639 in a cover duly sealed and super scribed as "APPLICATION FOR CONTRACT FOR STATION OF KONKAN RAILWAY" cover should be addressed as mentioned above and should reach to this office on or before 15.00 hrs on **23/02/2010**. The Corporation will not be responsible for any postal delay.
3. Application for different Stations should be submitted separately.
4. If the last date for submission of application declared as a holiday, the application should reach at 15.00 hrs of next working day.

Signature of applicant

Time Schedule:

| Name of the Station for Halt Agent | Sale of Application Form | Submission of completed application form in sealed Envelop | Opening of application & personal interview |
|------------------------------------|--|---|---|
| Goregaon (H) | From 19.01.2010 to 22.02.2010 Time :Between 10.00 to 16.00 hrs. | Date : On 23.02.2010 Time : upto 15.00 hrs | 15.15 hours On 23.02.2010 |

| | |
|---|--|
| Place for submission and opening of application and personal interview. | Office of Regional Railway Manager, Konkan Railway Corporation Ltd. Railway Complex, MIDC, Mirjole, Ratnagiri – 415639. |
|---|--|

INSTRUCTIONS TO APPLICANTS

The following are the conditions to be followed by the applicant:

1. The applicant should be permanent residents of the place where the halt station is opened have to apply.
2. The minimum educational qualification for the applicant should be at least 10th standard pass and should have working knowledge of simple English, so as to read the names of the stations and value of the tickets
3. The applicant should not be below 18 years of age.
4. The applicants should produce a medical certificate showing that he is fit for the active service and free from any communicable diseases.
5. The applicant should produce a police clearance certificate issued by the concerned Sub-inspector/Circle inspector stating that there are no criminal cases pending against him.
6. Application for different Stations should be submitted separately.
7. The contract for halt agent will be awarded to land losers (those persons whose land has been acquired by Konkan Railway).

The applicants falling in land loser category should enclose the copies of following documents duly attested by a Gazetted Officer.

1. Copy of Land acquisition letter issued by Special Land Acquisition Officer, Konkan Railway.

Signature of applicant

- ii) 'In case of land acquired by KRCL is jointly held by more than one holder they all those joint land holder of such land will be treated as land loser, subject to certificate from concerned authorities showing the name of land holders and details of land lost.
 - iii) Certificate issued by Tahsildar indicating percentage of land lost with respect to total land held by the land loser.
 - iv) RTC or 7/12 documents (Record of Rights & Geni) of the land indicating the details of extent of land, owner etc., at the time of acquisition by KRCL or Form I & IV.
8. The contract for halt stations will be awarded initially for five years and same will be reviewed / renewed with the provision for extendable further as per the policy of the Corporation.
 9. The ticket for sale will be collected from nominated station on "PRE-PAYMENT" basis at periodic intervals and will be sold at prescribed tariff rate. However, no refund will be granted by the agent for unused tickets.
 10. Halt agent will make a security deposit equal to sale of ticket for seven days during previous year subject to minimum of Rs.5000/- and same will be deposited in Demand Draft form in favour of FA&CAO, Konkan Railway Corporation Ltd., Belapur and on which no interest will be paid.
 11. The amount of commission payable to Halt agent is **6.5%** on the total ticket sale subject to minimum of **Rs.2000/-** per month and there will be no **upper ceiling**. Corporation shall reserve and exercise the right to review the amount of commission. However the applicant may quote the percentage of commission desired on sale of ticket in the application.
 12. Applicants will be required to appear before the committee nominated for this purpose for personal interview with original documents regarding qualification, ration card in proof of local residence, solvency & land loser certificate etc. Corporation will defray any expenses incurred on this account. The decision taken by KRCL in awarding contract for halt station will be final and binding on all. No correspondence what so ever in this regard will be entertained. Selected candidates will be in readiness to work as agent for halt station.
 13. The party will deposit along with application an amount of **Rs.1000/- as Earnest Money Deposit** by a Demand Draft drawn in favour of Konkan Railway Corporation Ltd., payable at Ratnagiri. For successful candidates the money will be adjusted towards security deposit. On this money no interest will be paid by the Corporation.
 14. Application received with incomplete particulars or without earnest money will be rejected.
 15. Canvassing of any kind will disqualify the applicant.
 16. Application not submitted in manner specified and those received after the prescribed date and time will not be considered.
 17. The agent thus selected will have to provide necessary infrastructure including telecommunication facility at the halt station. He shall be responsible for upkeep and security of the station

Signature of applicant

18. **Tenure of Contract and guidelines for extensions:** The tenure of contract will be NINE years. The first allotment of the contract will be done for a period of FIVE years and thereafter a screening committee will be nominated to evaluate the working performance. on the recommendations of screening committee a further extension of FOUR years may be considered.

19. Eligibility criteria :

Applications will be evaluated on the following priority

| Group | Contract | Priority | Code |
|-------|-------------|--|------|
| 2 | Halt Agents | 1) Land loser and the *existing contractor on successful completion of six years tenure. | P1 |
| | | 2) Land-losers in partnership/society | P2 |
| | | 3)Other than land losers | P3 |

*** "Existing successful commercial contractors" means:**

Any commercial contractor who has successfully completed six years or more in KR on the date of notification on a similar commercial establishments. In case of mobile units like pantry car contracts, in-train vending, the requirement experience for similar commercial units will get expanded to any commercial catering contracts.

20. **Selection Procedure:** priority (1) will be opened first. If there are no applications under priority 01 OR nobody is found suitable after evaluations, application received under priority (02) would be considered for evaluation. If no applications received under priority (p1 & p2) or nobody qualified after evaluations, applications received under priority (p3) would be considered.
21. Konkan Railway reserves itself the right to extend the date of receiving / opening of the application, as well as extend the validity of the tender.
22. Konkan Railway reserves right to reject any or all applications in part or in full without assigning any reason.
23. A Draft Agreement is enclosed along with the Application form. The applicant should also go through the Draft Agreement and shall satisfy himself / themselves with all the clauses before submission of the application. Konkan Railway reserves the right to make any modifications in the Draft Agreement even after completion of the Tender process

Signature of applicant

Draft License Agreement for Halt Agent Contract

AN AGREEMENT MADE THIS First day of xxxxx, Two thousand Xxxxx between the Chief Commercial Manager/Dy.Chief Commercial Manager or any official authorised by him on behalf of Konkan Railway Corporation Limited (hereinafter called the Corporation) of the one part and Shri xxxxxxxxxxx (hereinafter the licensee) of the other part.

WHEREBY it is agreed as follows:

1. The licensee agrees to stock and keep tickets of the Corporation for sale at xxxxxxx passenger halt station situated between xxxxxxx and xxxxxxx Railway Station at _____ Kms. to the extent hereinafter provided for stations on Roha-Thokur section of the Corporation and to sell the same on behalf of the Corporation to passengers on demand at the scheduled rates therefore fixed by the Corporation from time to time. The Licensee shall not charge higher or lower rate than the scheduled rate for such tickets.
2. The tickets for sale will be collected from Station Master, xxxxx on "PRE-PAYMENT" basis at periodic intervals and will be sold at prescribed tariff rate. No refund will be granted for unused tickets.
3. The licensee shall at all times maintain such stock of tickets as the Corporation may from time to time deem necessary and shall replenish stock from time to time in sufficient time to meet all demands therefore. Such tickets shall be taken by the licensee from the Corporation in lots of value of not less than Rs.10/- on his paying to the Corporation the full value thereof according to the schedule of charges therefore for the time being in force less commission charges of **6.5%** on such value subject to the minimum of **Rs.2000/- per month** and there will be no **upper ceiling**. The payment for all such tickets shall be made to the station Master of xxxx Station who will arrange for the supply of all tickets.
4. The Corporation shall be entitled from time to time to make any alterations it thinks fit in the amount to be charged for such tickets and the licensee on being notified of such alterations shall forthwith charge for the tickets accordingly. In the event of fares at any time being reduced, the Corporation will refund to the licensee the difference between the sum already paid by the licensee in respect of tickets thereof remaining unsold with the licensee on the day when the reduction is to take effect and the sum which would have been paid by the licensee in respect thereof, if the reduced fares had been payable when such tickets were paid for by the licensee. In the event of fares at any time being increased, the licensee shall on demand pay to the Corporation the difference between the sum paid in respect of tickets remaining unsold with the licensee on the day when such increase is to take effect and the sum which would have been paid by the licensee in respect thereof, if the increased fares had been payable when such tickets were paid for by the licensee.
5. a) The licensee shall date all tickets as on the date when the same are issued or sold by them. The Corporation will supply to the licensee a dating rubber stamp, stamping ink and pad for his use during the continuance of this agreement. The licensee agrees to indemnify the Corporation against any loss or damage whatsoever which may be sustained by the Corporation in respect of such articles supplied to the licensee as aforesaid while the same remain in the possession or under the control of the licensee.

Signature of applicant

b) The licensee shall issue only the printed tickets supplied to her by the Corporation as aforesaid against payment of fares by passengers. In the event of the licensee at any time not holding any ticket/tickets for any particular journey/journeys or if the licensee shall become unable to issue any tickets owing to her stock having become exhausted then until such stocks are replenished the licensee shall not collect any money from passengers to whom the licensee is in consequence unable to issue a ticket from the stock issued to her as aforesaid.

6. The tickets will be available for sale at the place/places specified by the Dy. Chief Commercial Manager on behalf of the Administration for the purpose of aforesaid regularly at and before all train timings and to the convenience of passengers. The licensee shall observe any directions given by the Corporation as to the time/timings when the tickets shall be made available for sale.

7. The licensee shall at any time neither assign nor entrust or delegate this licence to any other person or any function or interest under this licence.

8. The licensee shall be solely responsible for the behavior of any assistant or employee he may appoint to assist her in the work to be done under this licensee and for the proper observance of the conditions of the agreement by her or any other person employed by her for the purpose.

9. The licensee agrees to be bound by and to observe and perform the rules and regulations of the Corporation from time to time in force as well as such orders as may be communicated to her for his guidance from time to time by the Dy. Chief Commercial Manager for and on behalf of the Corporation.

10. The licensee shall in addition to any indemnity provided by law, indemnify the Corporation against all liability whatsoever to pay compensation under the Workmen's Compensation Act or any amending Act in respect of any accident to any person employed by or under the licensee or to pay compensation in respect of any claim arising out of or in the course of the work done or to be done by the licensees under this contract and against all costs, charges and expenses incurred by the Corporation in or about such matter.

11. The licensee further agrees that in all cases where the question of any indemnity or recovery arises the decision of the Dy. Chief Commercial Manager shall be final and he shall be the competent authority of the Corporation to recover the requisite amount due in this regard.

12. The licensee shall on or before the signing of this agreement pay to the Corporation a sum of rupees five thousand only (Rs.5000/-) by Demand Draft as Security Deposit for the due observance and performance of the terms of this agreement. The licensee shall not be entitled to any interest upon the said security deposit. This deposit may be forfeited by the Corporation in the event of any breach on the part of the licensee of any of the terms and conditions of this agreement notwithstanding the other rights and remedies of the Corporation at a law or by virtue of this agreement, provided the said deposit shall not have been forfeited under the provisions aforesaid then, upon the termination of this agreement and after the said rubber dating stamp stamping ink and pad shall have been returned to the Corporation in good order and conditions along with all unused tickets and subject to any claim in respect thereof, the Corporation shall return the said deposit to the licensee.

13. The agreement shall deemed to be commenced on and from the day of xxxx xxxxx, Two thousand xxxx and shall continue in force until the xxxx, Two thousand xxxx. This period of Five year of the agreement may be extended for a further period of four year by mutual consent of the parties on the expiry of the period of this agreement. On the expiry of the period of this agreement and /or on the expiry of the extended period of agreement as aforesaid, the licensee shall return to the Corporation the said rubber dating stamp, stamping ink and pad and all tickets unsold on the termination of this agreement and the actual sum paid by him for all such unsold tickets returned as aforesaid.

Signature of applicant

14. The Corporation shall be entitled to terminate this agreement and to dispense with the service of the licensee under this agreement at any time considered to be advisable to do so, if the licensee shall at any time fail to carry out this contract to the satisfaction of the Dy.Chief Commercial Manager of if he is guilty or any breach of terms on this contract(as to which he agrees to accept the decision of the Dy.Chief Commercial Manager as final) or if the halt station be at any time closed for booking. In the event of this agreement being terminated under this clause, the licensee shall return to the Corporation the said rubber dating stamp, stamping ink and pad and all tickets unsold on the termination this agreement and the Corporation shall thereupon refund to the licensee the actual sum paid by him for all such unsold tickets returned as aforesaid.

15. The powers conferred on the Corporation by this agreement and all consents, directions, discretions and approvals to be given by the Corporation may unless expressly provided for by this contract be exercised and be given by the Dy. Chief Commercial Manager for the time being or any Officer deputed by him for such purpose. Any notice to be served on the licensee shall be deemed to be fully served if left at or sent by Registered Post address to the licensee at his last known place of business. Any notice to be served upon the Corporation by the licensee shall be deemed to be sufficiently served if left at or sent by registered post addressed to the Dy. Chief Commercial Manager.

16. It will be licensee's responsibility for the upkeep and security of the station and also maintenance of telephone connection at the Station at his own cost for giving Information to the passengers.

17. The licensee shall keep the proper day-to-day accountal of sale of tickets and it should be produced at the time of inspection or as & when demanded by Station Master concerned, or any Officer of the Corporation.

18. The licensee should exhibit the fare table of the tickets available for sale, near the booking window, in regional, Hindi and English language.

19. Licensee shall pay such penalty as the Corporation may inflict for any irregularities/complaints against the Licensee which are bonafide and substantiated or for failure of the Licensee to fulfill any of the terms and conditions of the agreement. The decision of the Corporation in this respect will be final and binding on the Licensee.

In the event of Licensee's failure to pay penalty so imposed within the time fixed by the Corporation in each case, it shall be lawful for the Corporation to deduct the amount of such penalty from the Licensee's commission.

IN WITNESS THEREOF the said parties have here upto set their hands the day and year first above-written.

Signed by Dy.Chief Commercial Manager
Konkan Railway Corporation Limited, Belapur.
in the presence of

(V.C.Sinha)
Dy.Chief Commercial Manager
Konkan Railway Corpn.Ltd.,
Belapur.

(witness)

Signed by the licensee
in the presence of

Signature of applicant

Application for Award of Halt Agent Contract at Goregaon (H) Railway station.

APPLICATION FORM

| | | |
|----|--|--------------------------|
| 1 | Name of station applied ; | Goregaon (H) Rly Station |
| 2 | Full Name of the applicant | |
| 3 | Permanent Residential Address (Enclose copy of Ration Card) | |
| 4 | Educational Qualification (Attach attested copies of certificate) | |
| 5 | Age, Date of Birth | |
| 6 | Previous Experience if any | |
| 7 | Financial Standing | |
| 8 | Character Certificate | |
| 9 | Police Certificate | |
| 10 | Medical Certificate | |
| 11 | Whether land acquired by KRCL., if so attach copy of land loser certificate. | |

Signature of the applicant