

FORMAT OF REQUEST FOR REGISTRATION

No.

Date:

To,
The Controller of Stores
Materials Management Department
Konkan Railway Corporation Ltd.
Raigad Bhavan, 8th Floor,
Sector – 11, CBD Belapur,
Navi Mumbai – 400 614

Sub: Registration of Firm

We would like to get registered with KRCL for supply of materials for which necessary application as per Format-A on letter head is submitted along with all necessary documents duly placed in a proper file. The compliance of the check list is also furnished as under duly indicating the folio reference to facilitate early registration and avoid rejection / back reference.

Sr. No. of Check list	Compliance

We shall be glad if you kindly enlist us as an approved vendor and send your valued enquiries.

Thanking you

Yours faithfully,

(Signature of Proprietor/Partner/Managers)